

RULES AND REGULATIONS OF THE CHIEF MINISTER'S RELIEF FUND.

(REVISED)

1. **Definition**
 - (i) "Board" means the Board of Trustees.
 - (ii) "Act" means the Societies Registration Act, 1860.
2. **Membership :** The following shall be the members of this Fund.
 - (i) All members of the Board of Trustees which consist of following Ex-officio Members.
 - (a) Hon'ble Chief Minister of Bihar-Chairman.
 - (b) Minister Incharge Disaster Management Department, Bihar
 - (c) Chief Secretary, Bihar.
 - (d) Principal Secretary/Secretary, Disaster Management Department, Bihar.
 - (e) Principal Secretary/Secretary, Finance Department, Bihar.
 - (f) Principal Secretary to Governor, Bihar.
 - (g) Principal Secretary/Secretary, Health Department
 - (h) Principal Secretary/Secretary, Cabinet Secretariat Department
 - (i) Principal Secretary/Secretary, Human Resources Department
 - (j) Principal Secretary/Secretary/Special Secretary, Chief Minister Secretariat, Bihar, Patna to be nominated by the Chairman-Member Secretary to the Fund
 - (ii) All members nominated by the Chairman, prior and subsequent to the date of Registration of the fund.
3. **Board of Trustees**

The Board of Trustees shall consist of Ex-officio members including office bearers who will be elected by the General Meeting (number can be specified).
4. The moveable and immoveable properties of the Fund will be vested in the Board of Trustees.
5. The Chairman will preside over all meetings of the Board of Trustees as also the Annual General Meeting and generally will supervise and control the affairs of the Fund.

6. The Chairman shall nominate persons from his office who would be authorized to operate the Fund which will be maintained in the form of a bank account of Nationalized Bank.
7. Any interim vacancy in the board shall be filled up by the Board from the remaining members of the Fund.
8. **The fund will be utilized for the following**
 - (a) Primarily to render immediate relief to those killed or injured in natural calamities like; flood, drought, communal riot, accidental fire, earthquake, Tsunami, Storms etc. But this will be also applicable in case of accident involving airways/railways & in case of accident involving personal vehicles.
 - (b) To those requiring costly treatment in Hospitals identified by the Government.
 - (c) To the physically disabled, to acquire limbs/Aids etc.
 - (d) To Economically weak and meritorious student of Bihar for post-Matric Education.
 - (e) To deserving sportsman/woman of Bihar.
 - (f) For any other deserving case based on the discretion of the Chairman.
9. **'A' MEDICAL TREATMENT**
 - (i) For treatment costing up to Rs. One lakh in India, the quantum of assistance would be limited to a maximum of Rs. 30,000/- and for those over Rs. One Lakh it would be limited to a maximum of Rs. 50,000/-
 - (ii) For handicapped person requiring artificial limbs etc. Maximum ceiling for limbs, cycling and other aids would be Rs. 50,000/- subject again to a fixed proportion of the cost of the item.
- 'B' NATURAL CALAMITY**
 - (i) In case of natural calamities where death occurs, upto Rs. one lakh will be admissible to the next of the kin (wife/husband, children/step children, dependent parents, widow ,daughter/sisters) of the deceased or to the father/mother/legal guardian (where the deceased was a minor) and upto Rs. 5,000/- for minor injury and Rs.10,000/- for serious injury. (No assistance would be provided for property damage which otherwise be covered under CRF).
 - (ii) It will be open to the Fund to extend help to other States also when faced with natural calamities.

'C' RIOT/CARNAGE/MASS DEATH VICTIM

Chief Minister's Relief Fund can also be utilized for providing monetary relief to persons affected by riots/carnage/mass death on the same pattern as that of natural calamity.

'D' Any payment to individual/organization in relaxation of above norms may be made with the sanction of Chairman. The case would be placed before the Board of Trustees at the earliest for post-facto approval.

10. The fund would be operated by the Member Secretary to the Fund, who would ensure disbursement after approval of the Chairman.
- 10.1 Member Secretary to the Fund can spend upto Rupees 1,00,000/- (One Lakh) on contingency expenditure in one year.
11. Funds would normally be provided on request made by the applicant supported by recommendations of eminent persons which include M.L.A. /M.L.C. of the State of Bihar.
12. For cases where treatments have to be undertaken, the money sanctioned would be paid to the concerned hospital/medical institution. For this purpose a list of approved hospitals would be notified and treatment shall only be allowed in these hospitals.
- 12.1 The hospital/medical institution in turn would necessarily need to submit a report to the Secretary of the Fund (Chief Minister's Secretariat) indicating that necessary treatment has been provided. In case this is not done within a specified period of time no further disbursement would be made to the concerned hospital.
13. For cases where educational assistance is to be provided, the money sanctioned would be paid to the concerned educational institution.
- 13.1 The educational institution in turn would necessarily need to submit a report to the Secretary of the Fund (Chief Minister's Secretariat). In case this is not done within a specified period of time no further disbursement would be made to the concerned educational institution.
14. No patient/student/sportsperson would be provided relief from this fund, a second time.
15. Once a public appeal is made and Fund grows, the bank account would be managed by "Fund Manager" to be appointed by the Chairman on the suggestions of Finance Department.
16. All transactions, which will be entirely with voluntary public contribution, shall not be questioned or otherwise discussed and be at the sole discretion of the Chairman.
17. Exemption from Income-tax to operate this Fund would be obtained in due course.

18. The Chairman shall have the power to delegate financial authority to an officer, or such officers, as he considers necessary.
19. The Fund will be audited annually by the Auditors of the Finance (Audit) Department or by any Chartered Accountant approved by the Board on the suggestion of the Finance Department and Audit Report will be sent to all the members of the Board of Trustees.
20. Contributions received in kind may be handed over to the Indian Red Cross Society, Bihar Branch.
21. Contributions made for specific purposes shall as far as possible be utilized in the manner indicated by the donors.
22. Cheque/Cheques to the beneficiary will generally be handed over through the Divisional Commissioner or District magistrate or Sub-divisional magistrate, (whatever may be the case) who shall be required to furnish "Utilization Certificates".
23. (a)The Board may meet for disposal of the business as often as it may think fit.
(b)One third members present in person shall form a quorum of the Board.
(c)The Chairman or the Secretary at any time may summon a meeting of the Board.
(d)Notice of the every meeting of the Board stating the general particulars to be transacted at such meeting shall be delivered or sent by post to each member at his last known address at least three days before the date of the meeting.
(e)An emergent meeting of the Board might be called on 48 hrs. notice.
24. **Annual General Meeting:**
 - (a)The Annual General Meeting (AGM) of the Chief Minister's Relief Fund shall be held at - least once in every year.
 - (b)The Chairman or the Secretary shall have the power to call a meeting of the General Body of the Fund as often as necessary by giving clear ten day's notice. The General Meeting will take all decisions by majority of votes except in cases where three fifth majority of votes is necessary under the provisions of the Act.
 - (c)The quorum for the meeting of the General Body will be one third of the number of members of the Fund.
25. **The business of the Annual General Meeting shall be:-**
 - (a) To receive and consider the audited statement of accounts & the annual report of the board along with the report of the Registrar General to the Society.
 - (b) To elect the trustees of the Fund.
 - (c) To appoint auditors for the next year, and
 - (d) To transact such other business, which may be brought forward before the meeting by the Board which is relevant to the purposes of the Fund.

26. **Amendments**

The Rules & Regulations will not be amended or altered unless three-fifth members of the Fund have agreed to the proposed amendment in special General Meeting.

27. **Legal Proceeding**

All legal proceedings by or against the Society shall be instituted in the name of the Chief Minister's Relief Fund through the Secretary or through any person authorized by the Board and will lie in the territorial jurisdiction of Patna.

28. **Dissolution and Vesting of property after dissolution**

(a) The fund shall be dissolved at any special meeting of the General Body convened for the purpose when $3/5^{\text{th}}$ of the members present vote for such dissolution.

(b) On dissolution of the Chief Minister's Relief Fund being decided upon in accordance with the provisions of the Act, any property, what so ever, remaining after satisfaction of all debts & liabilities, shall not be distributed amongst the members of the fund or any of them but shall be made over to some other society involved in any similar activities.

29. Provisions of the Act, will apply to other subjects not specifically mentioned herein and in any interpretation of the provisions/ rules, the decision of the Chairman will be final.